

Overview

FEDERAL REPUBLIC OF NIGERIA

FEDERAL MINISTRY OF EDUCATION

FEDERAL GOVERNMENT GIRLS COLLEGE, ZARIA, KADUNA STATE

INVITATION TO TENDER FOR 2021 CAPITAL PROJECTS FEDERAL GOVERNMENT GIRLS COLLEGE, ZARIA, KADUNA STATE

(1) INTRODUCTION

The Federal Government of Nigeria has allocated funds to the Federal Government Girls College, Zaria, Kaduna State in the 2021 Appropriation Act for the procurement of Goods and Works towards achieving the mandate of the College.

In compliance with the provisions of the Public Procurement Act 2007, the College invites interested and eligible Vendors and Contractors with relevant proven competence and experience to participate in the bidding process of the following Projects:

(2) SCOPE OF WORKS/SUPPLIES

L/N	PROJECT TITLE	LOCATION
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Lot W1	Renovation of a Hostels (Rose and Salvia)	FGGC, Zaira
Lot W2	Rehabilitation and Furnishing of E Library	FGGC, Zaira
Lot W3	Renovation and Furnishing of A block of Four (4)	FGGC, Zaira
Lot W4	Construction of Modern Store	FGGC, Zaira
Lot W5	Renovation and Equipping of Home Economics Laboratory	FGGC, Zaira
Lot W6	Furnishing and Equipping of Basic Science Laboratory	FGGC, Zaira

(3) ELIGIBILITY REQUIREMENTS

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including form CAC1.1 or CAC2 and CAC7;
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2018, 2019 & 2020) valid till 31st December, 2021; with minimum average annual turnover of N20 million;
- (c) Evidence of current Pension Clearance Certificate valid till 31st December, 2021;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2021;

- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2021;
- (f) Evidence of Registration on the National Database of Federal Contractors. Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by BPP;
- (g) Sworn Affidavit:
- that the company is not in receivership, insolvent or bankrupt;
 - that the company does not have any Director who has ever been convicted in any court in Nigeria or any other country for criminal offense in relation to fraud or financial impropriety;
 - disclosing whether or not any officer of the relevant committees of the Federal Government Girls College. Zaria, Kaduna State or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidder;
 - that all documents submitted for the bidding are true and correct in all particulars
- (h) Audited financial Statement of the company for the past three years (2018, 2019 and 2020) duly signed and sealed by relevant firm and the turnover as reflected in financial statements must correspond with that on the Tax clearance certificate;
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project if awarded;
- (j) Company's Profile with the Curriculum vitae of Key Staff to be deployed for the project, including copies of their Academic/ Professional qualifications such as COREN, QSRBN, etc., for works;
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation/Job Completion Certificates and photographs of the projects;
- (l) List of Plants/Equipment with proof of Ownership/Lease (where applicable);

(m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate. ITF Compliance Certificate, NSITF Compliance Certificate. IRR & Sworn Affidavit are compulsory for each JV partner); and

(n) All documents for submission must be transmitted with a covering/forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as Issued by the Corporate Affairs Commission (CAC), Contact Address and Telephone Number. The letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

The tender documents are to be collected from the Office of the Vice Principal Special Duties, FGGC, Zaria, Kaduna between the working hours of 08:00am and 04:00pm daily upon the payment of non-refundable tender fee of N10,000.00 per Lot to Federal Government Girls College, Zaria, Kaduna State through REMITA platform in any reputable Commercial Bank in Nigeria, and present the teller to the College for receipt.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the lot desired, two Hard copies (Marked 'Original & Copy") each for both Technical & Financial Bids with soft copy of Financial bid only in MS excel format, packaged in two separated wax sealed envelopes clearly marked at the top right corner of each envelope stating the title of the project i.e. "TECHNICAL BIDS FOR project Title and LOT No.' & FINANCIAL BIDS FOR Project Title and LOT No." and at the reverse side the name of the company should be boldly written. Both envelopes shall then be put in a larger envelope clearly marked at the top right corner stating the title of the project and be left in the appropriate Tender Box at the Vice Principal Special Duties office to be addressed to:

The Principal,

Federal Government Girls College,

Zaria, Kaduna State

The submission should be made **not later than 12:00 noon on Friday 7 May 2021**. Please make sure you sign Bid Submission Register at Vice Principal Special Duties office as FGGC, Zaria will not be held responsible for misplaced or wrongly submitted Bids.

(6) OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at **12:00 noon on Friday 7 May, 2021** in the College Multi-Purpose Hall Bidders are excused from the bid opening, which will be attended by representatives of private professional organization and non-governmental organization. The event will be fully captured on video and can be provided to bidders on request.

(7) PLEASE NOTE THAT

- (i) Bid must be in English language and signed by an official authorised by the bidder;
- (ii) Bids submitted after the deadline for submission would be returned un-opened;
- (iii) Bidders should not bid for more than one (1) Lot;
- (iv) All costs will be borne by the bidders;
- (v) Only the pre-qualified bidders will be contacted at a later date for financial bids opening, while financial bids of unsuccessful bidders will be returned unopened;
- (vi) Standard Bidding Documents can also be collected in Soft copies and Bidders can submit through Post (Courier Services)
- (vii) The Federal Government Girls College, Zaria, Kaduna State is not bound to pre-quality any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED:

THE PRINCIPAL

FGGC. ZARIA, KADUNA STATE